Pre-Departure Buddy Form

Information to be kept by Buddy

Name(s):_____

_____ Date:_____

Park name: *The Blade/Pā Kererū Loop Walk (end of Whakamārama Road)*

Trap line number: _____

Time of departure: _____ Estimated return time: _____

Mobile number: _____

Method of travel to park & car rego if used: _____

Procedure to follow should the volunteer fail to return

If the volunteer has not made contact 30 minutes after the expected return time, do the following:

1. Phone the volunteer's mobile
2. If no answer, call (Safety Officer): *Bill Reeves* phone number: 027-431-5887
3. If no answer, call (Volunteer): *John (Rolly) Rowlandson* phone number: 021-025-35913

Depending on who has been successfully contacted first, arrangement made to follow the trap line that the volunteer had set out on. If the volunteer is not physically located, emergency services will be called

Minimise the risk of an accident

Health and safety in the workplace is important for volunteers. Consider the park as a workplace when doing animal pest control work. To minimise the risk of an accident, please do the following:

1. Read, and mark-off the potential hazards. Most importantly, do the following:
    - Inform someone of the **work location (e.g., park name and trap line number), time of departure and expected time of return;**
    - Take a friend with you (if possible);
    - Take **extreme care** when handling pest control traps (refer to volunteer manual);
    - Always carry a basic **first-aid kit**;
    - Carry a mobile phone with you;
2. Have the contact details of the closest accident and emergency centre: